

# Project Plan

Q2

Q3

Q4

April

May

June

July

August

September

October+

- Assess project scope & action items
- Set alignment approach & strategy
- Set success criteria
- Complete surveys

- Division A project kickoff
- Review and create job descriptions for key jobs
- Consolidate history comp practice
- Evaluate Division A jobs

- Complete Division A job evaluation and review with key stakeholders

- Division B project kickoff
- Review and create job descriptions

- Complete Division B job evaluation

- Coordinate with stakeholders for comm'n

- Roll out 101 communication campaign
- Evaluate project progress and

Key Deliverables

- ✓ Job description
- ✓ Division A job evaluation

- ✓ Internal title benchmark report
- ✓ Communication plan
- ✓ Comm'n materials

Division X

	Dept A	Dept B	Dept C	Dept D	Dept E	Dept F	Dept G
20							
19							
18	VP XXX	Sr. Dir X	VP X				
17					VP X		VP X
16	Dir, XXX		Sr. Dir, XXX				
15				Sr. Mgr, XXX	Mgr, XXX		
14		Sr. Mgr, XXX					
13	Sr. Mgr, XXX				Mgr, XXX	Mgr, XXX	
12			Mgr, XXX	Supervisor, XXX		Mgr, XXX	

Checkpoints

w/t business

w/t HRSM

w/t HRSM

w/t SML

w/t SML/HRSM

w/t business